



GOVERNMENT POLYTECHNIC, KHAMGAON

WINNER OF ISTE-NARSEE-MONJEE AWARD-2000

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Gram:- POLYTECH

Enquiry Letter

No. : GPK /Store/inst purchase/List B/ETX/2017-18/263

Date: 29/01/2018

By post / email

To,

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QUOTATION

Sub: Quotation for purchase of equipment / furniture.
(Due Date 5/02/2018)

Dear Sir,

Sealed Quotations are invited from eligible and interested manufacturers/dealers/distributors/ for the following items on the terms and conditions mentioned below.

Sr. No.	Name of the item with specification		Quantity required	Estimated cost /item (Rs.)
	Name of the item	Specification		
1	Trainer kit for parallel Inverter	Trainer kit to calculate output voltage and frequency of parallel inverter.	01	---
2	Trainer kit for BJT series voltage regulator	Trainer kit suitable to study the principle of transistorized series voltage regulator used in regulated power supplies. Measure the line & load regulation. Inbuilt unregulated DC input & various test points.	02	---
3	CRO	Dual Channel, 4 Trace CRT / TFT based Bandwidth 20 MHz/30 Mhz , X10 magnification 20 nS max sweep rate, Alternate triggering Component tester and with optional features such as Digital Read out , USB interface Any other Oscilloscope with additional features are also suitable	09	---
4	Function Generator	1 MHz , sine, square, triangular, ramp and pulse generator Freq range 0.01 Hz to 1 Mhz, Output amplitude 20V open circuited, Output impedance 50 ohms. Facility to indicate output frequency & amplitude on display.	09	---
5	Dual regulated power supply	0 to 30 V 2A/3 A dual DC regulated power supply with SC protection digital output meters for current and Voltage	15	---
6	Trainer kit for IC 723 voltage regulator	Trainer kit suitable to study how the IC 723 can be used as variable voltage regulator in low/high mode. Measure the line and load regulation. Inbuilt unregulated DC input and various test points.	2	---
7	Digital Multimeter	DC Voltage Range- 200mV/2V/20V/200V/1000V, AC Voltage- 2V/20V/200V/750V, DC Current- 200uA/2mA/20mA/20mA/20A, AC Current- 20mA/20mA/20A, Resistance- 200Ω/2kΩ/20kΩ/200kΩ/2MΩ/20MΩ/200MΩ, Capacitance-20nF/200nF/2uF/200uF, Standard Accessories:- Test Leads, Holster, Manual	22	---

Sr. No.	Name of the item with specification		Quantity required	Estimated cost /item (Rs.)
	Name of the item	Specification		
8	LED TV	Width x Height x Depth (without stand) 1242.9 mm x 90.1 mm, Screen Type: LED, Display Size: 132.08cm (52"), HD Technology & Resolution: Full HD, 1920 x 1080, HDMI :3, Built In Wi-Fi	1	---

(Note : Please note the terms and mentioned below)

TERMS AND CONDITIONS

• The bid/quotation should be submitted in **two bid format.** (Technical bid & Commercial Bid) **The first envelope will contain Technical specifications of the product, technical literature/ leaflet and other documents mentioned below. It is mandatory to the suppliers to submit following documents without which your quotation will not be considered.**

1. Covering Letter for quotation /tender on the company letter head mentioning official address, Contact No, e Mail address and website (if available) address.
2. Registration letter of suppliers establishment (company/ organization)
3. EMD in this regard (3% of the quoted cost or Re. 5000 whichever is minimum) to be paid in the form of DD of Nationalized Bank in favour of Principal, Govt. Polytechnic, Khamgaon OR Exemption certificate from competent authorities, if exemption is claimed.
4. GST registration certificate/ Number
5. GST Clearance Certificate/ GST Challan for last quarter of the Financial year.**(Paid up to December 2017)**
6. Authorization/ Distributorship certificate from manufacturer. Proof of permission to manufacture the equipment/ item mentioned in the quotation from competent authorities (to be submitted if the bidder is not a manufacturer).
7. Technical literature / leaflet of the make and model no of equipment quoted.
8. Under taking by supplier confirming quality of Equipment / Machinery
9. Under taking by supplier towards supply of equipment within prescribed date / period and post sales services.

(Additional document may also be asked by undersigned for confirming the details.)

- The second envelope will contain the financial bid in which the all inclusive rates F.O.R. Destination will be written and signed with the stamp of the establishment in the following format.

Sr. No.	Name of the item with specification		Quantity required	All inclusive cost per unit	All inclusive cost for quantity mentioned.
	Name of the item	Specifications			

Date -
Place -

(Signature)
Rubber Stamp of Organisation

Important Instructions

- The two envelopes should be sealed with a mention of the type of envelope (technical / Financial), Reference no., Date of opening the quotation on the front side of the envelope. These two envelopes should be sealed in a third envelope by giving heading "Quotation for supply of **Equipment for Electronics & Communication Engg Department**" and writing complete address of the undersigned. (Address :Principal, Government Polytechnic, Khamgaon , Jalamb Road , Khamgaon, Dist : Buldana (M.S.) Pin 444 303)
- The quotations should reach the undersigned on or before **Date 05/02/2018**
- The material will be checked at this institute.
- No extra charges will be paid for cartage, packing etc. for the material rejected and replaced
- Quotations will be opened at **1.00 AM/ PM on Date 06/02/2018** at office of the Principal of Institute.
- Rates should be valid for 6 months from the date of confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within **1 week** from the date of issue of purchase order or **on or before the prescribed date (if any)**
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.

Principal
Govt. Polytechnic, Khamgaon.
Govt. Polytechnic, Khamgaon.

- Copy to :
- 1) Hon. Director ,Directorate of Technical Education M. S. Mumbai for information please. It is requested to do needful for uploading the said quotation on Hon. DTE's website as per instructions issued.
 - 2) Hon. Joint Directorate of Technical Education Amravati Region, Amravati for information please. It is requested to do needful for uploading the said quotation on Hon. JDTE's website as per instructions issued.
 - 3) Head of Electronics & Communication Engg Department , Govt. Polytechnic, Khamgaon for information & necessary follow up.
 - 4) Suppliers , as per list attached herewith through email & speed Post
 - 5) Programmer, Govt. Polytechnic, Khamgaon through Head of Computer Engg Department ,Govt.Polytechnic,Khamgaon for uploading on Institute's website with immediate effect.
 - 6) Institute Notice Board for Display.